



**Check List (guidelines) for Pastors / Church Leadership:**

**For Volunteers for Joshua Project**

<b><u>No</u></b>	<b><u>Description</u></b>	<b><u>Comments</u></b>	<b><u>Done</u></b>
1)	Promote post / volunteer opportunity (refer to addendum that will be sent to you)		
2)	Identify individual(s) (based on specific requirements)		
3)	Discuss with individual if they have a passion for the opportunity		
4)	Volunteer Application Form to be Completed by applicant		
5)	Send Application & Following documents to Joshua Project Either email to <a href="mailto:info@joshuaproject.co.za">info@joshuaproject.co.za</a> OR deliver to 13 Dolfyn Street, Pellsrus Att: Project Manager		
5.1	CV & Certificates (if applicable)		
5.2	ID		
5.3	Police Clearance (not older than 6 months)		
5.4	Reference letter from Church Leadership		
6)	Make an appointment for applicant to meet project manager at Joshua Project		
7)	Discuss what type of support Church can provide applicant (e.g Financial, food, accommodation etc.)		
8)	Once candidate is approved, sign Code of Conduct		
9)	Once candidate is appointed; mentoring / discipling done at least on a monthly to quarterly basis		

For any queries or questions, please don't hesitate to contact us on: 042 293 3273 or email [info@joshuaproject.co.za](mailto:info@joshuaproject.co.za)